



## Arrangements for After School Club (from 14/09/2020)



1. We will be operating a booking in system from 14/09/20. Please text your booking requirements for the week to: 07857363651.
2. Please text by 12 noon on Monday of each week at the very latest with your booking requirements.
3. At the moment, we will not be able to accept bookings by telephone and certainly not after 12 noon on a Monday. The days of telephoning school at any time and asking for children to go to After School Club are not possible in the current climate. If parents do telephone, we are sorry but we will not be able to accept late bookings. **Please text your bookings for the week by noon every Monday.**
4. We can only accommodate limited numbers. If you can collect your child at the usual time, we encourage you to do so. For the next few weeks until we firm up arrangements, please only use After School Club if you really need to.
5. Please see the attached document for pricing.
6. We will do our best to stick to class bubbles however we can not guarantee that children will not cross over bubbles.
7. We ask that payments are made every Monday. Please place your payment in an envelope labelled with your child's name.
8. After School Club will not be the same as previously. We are aware that parents used the Club for the children to socialise but at this time, there will not be much socialising. The children will sit in small groups in their bubbles and movement will be limited. Only table top activities e.g. colouring and wordsearches will be available.
9. A snack and drink of water will be provided. We encourage the children to bring their own water bottle to the setting.
10. Please made sure your Registration Form is up-to-date as we will require your contact details.
11. If your child hasn't attended Club before, you will need to complete a Registration Form (available when you collect on Monday or on your first day of using After School Club).
12. On collection of your child, please ring the doorbell (Junior entrance) and your child will be brought to you. Please do not enter the building.
13. The latest that Club will close is 5:30 p.m. There is a late payment charge after this time: £15 per child. Please collect your child from Club as early as possible.
14. We will use next week as a trial and will make any changes as necessary. Thank you for your understanding and patience at this time. We will do our best to make After School Club a success for you and for your child.